The Virginia Office of the Attorney General is seeking a highly-qualified attorney to join its Education Section of the Health, Education and Social Services Division. We offer the challenge and opportunity of public service, work-life balance, and an attractive compensation package inclusive of paid time off, paid holidays, health/dental/life insurance, retirement and more.

**ASSISTANT ATTORNEY GENERAL and ASSOCIATE UNIVERSITY COUNSEL (UN029)**

**OFFICE OF THE ATTORNEY GENERAL**

**HEALTH, EDUCATION AND SOCIAL SERVICES DIVISION**

**EDUCATION SECTION**

**JAMES MADISON UNIVERSITY**

**HARRISONBURG, VIRGINIA**

This attorney, based on the campus of James Madison University in Harrisonburg, will serve the Attorney General under the direction of the Chief of the Education Section and the JMU University Counsel, and will provide representation to the institution, its board and administration. This position is for a higher education generalist, and candidates with strength and interest in the following areas of practice are particularly encouraged to apply: faculty and academic matters, including faculty employment, faculty and student academic policies, academic honesty, student enrollment, and matters involving research and scholarly activity, intellectual property and tech transfer. JMU is a large comprehensive university, with over 22,000 students and seven colleges, and the campus is located in the Shenandoah Valley of Virginia.

**DUTIES:** This individual will handle a broad range of legal matters, serving all divisions of the institution, in coordination with the two attorneys in the Office of Legal Services. The main area of emphasis will be support for the provost’s office in managing faculty issues, including tenure, employment, conduct, and scholarship and research issues. Intellectual property, federal regulations, and faculty employment and tenure, faculty and student academic policies, academic honesty, student enrollment, and matters involving research and scholarly activity, sponsored programs office, and intellectual property and tech transfer matters. Other areas will include legal issues in university advancement, student affairs, administration and finance, and access and enrollment, and audit. Additionally, this person will provide all other legal services as assigned to the University and the Commonwealth as directed by the University Counsel and the Office of the Attorney General.

**QUALIFICATIONS:** Successful candidates will have excellent analytical and writing abilities as well as oral communication skills and the ability to work with others. Preference will be given to those with a minimum of three or more years of applicable legal experience and a demonstrable focus on providing legal advice on faculty and academic issues in higher education. Excellent interpersonal and organization skills are also required, including an ability to manage large numbers of projects simultaneously, and to work under pressure. State government experience and experience working in a legal office within higher education are preferred. The successful candidate must be admitted to the Virginia bar or eligible for admission. The JMU Office of Legal Services expects all attorneys to engage in collaborative and supportive practices within the office and with other members of the Education Section of the Office of the Attorney General.

**SALARY:** Salary commensurate with qualifications and experience.

**TO APPLY:**  Please apply on-line at <https://virginiajobs.peopleadmin.com>. Veterans, AmeriCorps, Peace Corps, and other national service alumni are encouraged to apply. **To ensure consideration, please submit application materials by Friday, August 2, 2019.**

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